Conformity Assessment Bodies maintaining accreditation to ISO/IEC 17020 for Special Inspections and recognition by the New York City Department of Buildings must adhere to R310b – Specific Requirements: New York, NY Special Inspection Agencies. One condition within this requirement is as follows:

- Upon request, A2LA will provide to New York City Department of Buildings officials, copies of assessment documentation (i.e. assessor reports and checklists) and corrective action plans and associated objective evidence of resolution of deficiencies (where applicable), and any feedback on the assessors and/or assessment process.

Therefore, in order to participate in the A2LA ISO/IEC 17020 Special Inspection program for recognition from New York City, and prior to undergoing an on-site assessment, your authorized representative must grant A2LA permission to provide the information listed above to the New York City Department of Buildings upon their request. Publically available information such as any change in an inspection body’s accreditation status will be provided to the officials regularly; however the specific information listed above will only be provide upon the written request by an official representative of the New York City Department of Buildings. If such request is made and fulfilled, you will be notified by A2LA.

Please sign and return to A2LA.
Mail:  A2LA, 5301 Buckeystown Pike, Suite 350, Frederick, MD 21704.
Fax:  240-454-9449
Email: Elizabeth Carbonella at ecarbonella@a2la.org

Agency Name:

A2LA Master Code
(If currently accredited):  Date of Application Submittal (If new):

By signing this I acknowledge that I have read, understand and agree to grant A2LA permission to send information to NYC Department of Buildings as described above.

Agency Authorized Representative - Print Name:  Signature:  Date:

DOCUMENT REVISION HISTORY

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