A2LA Product Certification Advisory Committee (PCAC) Meeting  
Marriott Inner Harbor Hotel at Camden Yards  
Baltimore, MD  
Friday April 4, 2014  
09:00 - 16:30 pm  

Lunch around 12:00, Breaks around 10:00 and 14:00  
** NO BREAKFAST PROVIDED **

AGENDA

1. Introductions  
2. Review and approval of agenda  
3. Membership  
   a. Voting of potential new members  
4. Approval of Last Meeting (2013) minutes  
5. Review of Action Items from Last Meeting  
6. A2LA Transition Memo for ISO/IEC 17065  
7. New/Emerging areas of interest in the Product Certification accreditation community (standing agenda item)?  
8. Discussion on experiences of CABs and Assessors with first year of 17065 transitions.  
9. Discussion and Applications/Explanations of ISO/IEC 17065 Clauses  
   a. 7.9.3 Periodicity of surveillance when scheme is silent  
   b. 4.4 Do pricing structures lead to discrimination? (David Waitt – Jan 7th assessment)  
10. A2LA Peer Evaluation (possible agenda item?)  
11. A2LA Assessor Monitoring Worksheet  
12. False Evaluation Reports presentation from TCB Council (Adam Gouker)  
13. Updating of A2LA IT Program Requirements (Sam Dizor – when available)  
14. New Business  
   a. Voting for New Chairman per Bylaws  
      (please send nominations ahead of time to Mike Buzard – mbuzard@A2LA.org)
15. Next Meeting

Adjournment

* An assessor-only “Break-out” session will be held immediately after the main portion of the PCAC meeting concludes.