



American Association for Laboratory Accreditation

5-DAY TRAINING COURSE ASSESSMENT OF LABORATORY COMPETENCE DAILY AGENDA

Day 1

Start – 8:00 am
Introductions – Participants & Instructors
Pre-Course Quiz
Course Introduction
Break
Review of ISO/IEC 17025
Lunch
Review of ISO/IEC 17025 Continued
Break
Overview of Accreditation
Exercises 1 & 2
End – 5:00 pm

Day 2

Start – 8:00 am
Review of Day 1
Exercise 3
Quality System Documentation
Exercises 4 & 5
Lunch
Auditing Principles & Practices
Break
Auditing Principles & Practices
Exercises 6 & 7

End – 5:00 pm

Day 3

Start – 8:00 am
Auditing Principles & Practices Continued
Exercise 8
Auditing Principles & Practices Continued
Lunch
Exercises 9 & 10
A2LA's Assessor Guide
Final Advice

End – 5:00 pm

Day 4

Start 8:00
Critical Issues
Exercise 11
Break
Critical Issues Continued
Exercise 12
Quality Control & Equipment Calibration
Lunch
Critical Issues Continued
Exercises 13 - 16
End – 5:00 pm

Day 5

Start – 8:00 am
Course Review
Course Examination
End – 12:00 am