



American Association for Laboratory Accreditation

P107 – Policy on Transferring Accreditation

Document Revised:
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A2LA offers accreditation across a wide spectrum of laboratory testing fields (including medical laboratory testing to ISO 15189) and calibration as well as conformity assessment programs (i.e. Reference Material Producer, Inspection Body, Certification Body, Proficiency Testing Provider) that are part of internationally recognized Mutual Recognition Arrangements (MRA). As such, there are times when a Conformity Assessment Body (CAB) accredited by one of our MRA partners wishes to transfer their current accreditation to A2LA to take advantage of the benefits of an A2LA accreditation. This policy describes the process for accomplishing this.

In order for A2LA to accept an application from a CAB accredited by one of our MRA partners, A2LA must receive the following additional information along with the A2LA application (i.e. *F101 – Application for Accreditation – ISO/IEC 17025 Laboratories; F901 - Application for Accreditation - ISO 15189 Testing Laboratories; F301 – Application for Accreditation – ISO/IEC 17020 Inspection Bodies; F304 – Application for Accreditation – ISO 17034 Reference Material Producers; F309 – Application for Accreditation – ISO/IEC 17065 Certification Bodies; F302 – Application for Accreditation – ISO/IEC 17043 Proficiency Testing Provider Accreditation Program*):

- The most recent full on-site assessment report and surveillance assessment report (when applicable). *Pursuant to ISO/IEC 17011, the full on-site assessment shall have been performed within the past 24 months in order to be accepted (if operating under a 2 year accreditation cycle), or the full on-site assessment shall have been performed within the past 5 years with evidence of surveillance assessments at less than 24 month intervals in order to be accepted (if operating under a 5 year accreditation cycle);*
- A complete corrective action response to the full assessment and surveillance (if applicable) report(s);
- A copy of the current and *valid* Scope of Accreditation;
- Measurement uncertainty budgets (*calibration laboratories only*); and,
- The official accreditation letter from the CAB's current Accreditation Body announcing the accreditation.

Once A2LA receives the aforementioned application and information, the decision to accept the MRA partner accreditation in lieu of an on-site assessment will be made on a case-by-case basis. If the application is accepted, A2LA will provide the applicant with an invoice for the applicable costs associated with transferring the accreditation. If accreditation is transferred, the accreditation expiration date will be set at a maximum of 24 months from the date of the most recent, full on-site assessment (if under a 2 year accreditation cycle) or surveillance assessment (if under a 5 year accreditation cycle) performed by the current Accreditation Body. The CAB will then be placed into the standard A2LA schedule of full, bi-annual assessments.

If the transfer of accreditation is not fully accepted, A2LA may choose to perform a full, on-site assessment or a partial, on-site surveillance assessment to enable the CAB to become A2LA accredited.

For more information, please contact A2LA at 301 644 3248 or at info@A2LA.org.

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Document Revision History

Date	Description
11/2016	Changed ISO Guide 34 to ISO 17034